

## DC-NET Cooperation Agreement

A cooperation agreement is hereby concluded between:

Ministero per i beni e le attività culturali - Istituto centrale per il catalogo unico delle biblioteche italiane e per le informazioni bibliografiche, Viale Castro Pretorio 105, 00185 Roma in its role of Coordinator of the DC-NET project (“the Coordinator”)

of the one part,

and

..... *Name (acronym), address, country,.....*(“the Affiliated Member”)

of the other part,

collectively “the parties”, represented by their authorised representatives.

In the framework of the FP7 ERANET, the *Coordinator* entered into the Grant Agreement Number 246618 with the Commission of the European Communities, Directorate General Information Society and Media, with the objective of carrying on the Digital Cultural heritage NETWORK – ERA-NET supporting cooperation for research infrastructure in the digital cultural heritage field (DC-NET).

In the framework of the activities covered by the DC-NET project, the parties have agreed to cooperate as it follows.

### **Article 1 - Subject matter of the co-operation agreement**

The purpose of this Cooperation Agreement is to enable the *Affiliated Member* to participate in the DC-NET network and to contribute to its activities in accordance with the conditions provided for in this agreement.

### **Article 2 - Scope**

The *Affiliated Member* shall perform its share of the work pursuant to this Cooperation Agreement in compliance with the project goals. The *Affiliated Member* shall cooperate with the *Coordinator* and with the other members of the DC-NET network on one or more of the following topics:

Contributing to the DC-NET technical activities, with particular emphasis on gathering information and raising awareness about infrastructures and analysing new services priorities in the field of Digital Cultural Heritage;

Contributing to the establishment and to the activities of the DC-NET National Working Group in its country, in accordance with its Ministry of

Culture and/or other national Agency owner of national programmes in the digital cultural heritage sector;

Disseminating information about DC-NET in the home country and beyond and contributing to the further enlargement of the DC-NET network.

The *Affiliated Member* will be invited to participate in meetings organised by DC-NET, following the schedule of activities indicated in the Description of Work and to other meetings possibly agreed with the European Commission.

In the framework of this cooperation, the *Affiliated Member* will also be invited to contribute to the DC-NET reports, by the provision of specific content or expertise, after having discussed and agreed with the *Coordinator* their nature and scope.

### **Article 3 – Rights and duties**

The *Affiliated Member* will have the right to:

- Be invited to conferences, international workshops and technical meetings organised by DC-NET for the members of its working groups;
- Have access to the DC-NET deliverables, technical reports and other materials produced by DC-NET in the frame of the scope of the DC-NET initiative;
- Participate to the DC-NET National Working Group in its country according to DC-NET Terms of reference;
- Disseminate DC-NET results;
- Participate to the DC-NET Advisory Body.

The *Affiliated Member* will have the duty to:

- Report on dissemination initiatives undertaken.

Travel and subsistence costs will be normally sustained autonomously by the *Affiliated Member*. It should be clarified that only exceptionally the DC-NET project will be able to refund to the *Affiliated Member* any travel expenses and in any case only after having reached a specific written agreement with the *Coordinator*.

### **Article 4 - Entry into force of the Cooperation Agreement**

The Cooperation Agreement shall enter into force from the date of its signature.

### **Article 4 - Completion, expiry or termination of the Cooperation Agreement**

1. The present Cooperation Agreement shall terminate on the date of completion or termination of the DC-NET Grant Agreement with the European Commission.
2. In the case that the DC-NET network will continue its activities beyond the completion of the Grant Agreement with the European Commission, this Cooperation Agreement can be renewed on the basis of a mutual decision of the parties.
3. Each party may terminate this agreement subject to two months' written notice.

For the parties

***The Coordinator***

Ministero per i Beni e le Attività Culturali  
Istituto centrale per il catalogo unico delle biblioteche italiane  
Viale Castro Pretorio 105  
00185 Roma, Italy

NAME OF THE AUTHORISED REPRESENTATIVE: Rossella Caffo

TITLE: Director

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

***The Affiliated Member***

(WRITTEN OUT IN FULL, INCLUDING ADDRESS AND CONTACT)

ORGANISATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

NAME OF THE AUTHORISED REPRESENTATIVE: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

(PLEASE RETURN TWO SIGNED COPY TO THIS ADDRESS)

DC-NET project, Mrs Rossella Caffo  
Istituto centrale per il catalogo unico delle biblioteche italiane  
Viale Castro Pretorio 105  
00185 Roma, Italy  
(AFTER THE COORDINATOR'S SIGNATURE YOU WILL RECEIVE A COPY BACK)